"Tech" How-To

I. Importing video from Flip Camcorder into iMovie

1. Open iMovie.
2. Plug in Flip Camcorder to computer.
3. If iPhoto opens automatically, close iPhoto.
4. If FlipShare opens automatically, close FlipShare.
5. If an import window in iMovie opens that says "Import": Click IMPORT ALL.

    If no "Import" window appears, follow the steps below.

6. Go up to FILE on the menu bar at the top of the iMovie screen.
7. Scroll down and select IMPORT and then select MOVIES. A window will open. If it asks you what size, select "Large" (this should be the default setting).
8. Select the FlipVideo icon all the way on the left, under "devices".
9. Then select the DCIM folder from the middle column.
10. Select the 100Video folder from the right hand column. You should see the video that you recorded in the column on the right hand side. Select your video by CLICKING **ONCE** on the video file.
    a. If you recorded, and want to import more than one video you can select them all by highlighting the top one, and the holding the shift key and highlighting the bottom one. This should highlight all videos in the column.
11. In the bottom-half of the window, there are two buttons for adding events. If this is your first import select "Create new Event". Give your event a name, for example "Back To School Night." (If you have already created an event for your project then select "Add to existing Event", and add the video to that event.)
12. At the bottom, you will have the option to "copy files" or "move files". Select "copy files".
13. Push the blue IMPORT button at the bottom of the window.
    a. The import should take between 1 and 4 minutes, depending on how long your video segment is.
14. Once your import is finished you should see your video in the "Events" section of iMovie.

II. Editing within iMovie

1. Create a new project by going to the top menu bar and selecting File → New Project → "Back To School Night."
2. *Choosing a Theme creates an automatic backdrop and transition cycle for your movie. However, it limits your creative options and should not be used with voiceover. For our purposes, we will not be using Themes.*
3. Select and drag highlighted video sections from the EVENT area into the PROJECT area.

4. Using the tool options, start to edit your movie.
   To view your progress at any time, place your cursor at the beginning of a segment and tap the space bar to play. Your video will play in the right-hand window.

   A. Create a Title Slide.
      This will appear as a blue bar above your video clip.

   B. Create Transition Slides between each segment of your movie.
      This will appear as two triangles between video segments.

   C. Play with the Maps and Backgrounds button.
      These insert as separate video segments.

   D. Camera Button can be used to insert still images from iPhoto (stills can also be dragged directly from the desktop into your movie).

   E. Music Button can be used to insert music tracks from iLife Sound Effects (non-copyrighted music that is provided by Apple Inc, within iMovie), Garage Band, or iTunes.
      This appears as a green bar below or surrounding your video clip.

   F. Practice adjusting the **time** that Title Slide text will appear, and time that music segment will play. Do this by selecting the blue or green bars and dragging the cursor backward or forward.

   G. Inspector Button allows you to adjust duration, speed, video, and audio properties of a specific segment. You MUST select the segment FIRST and then push the Inspector button for options.

   H. Cropping Button allows you to adjust the part of the clip that is seen. You can also use this tool to adjust the Ken Burns effect on stills.

   I. Voiceover Button allows you to add narration to your video.
      This will appear as a purple bar under your video clip.

   J. iMovie AUTOMATICALLY saves your work.

III. Sharing/Exporting your iMovie

1. Select SHARE on the top menu bar.
2. For sharing via YouTube, scroll down and select YouTube. You will need to create YouTube account if you do not already have one. Follow the prompts from there. WARNING – Be aware that YouTube has restrictions on the length of your movie.

3. Exporting your movie as a QuickTime file allows you to save/share with other devices, such as computers or flash-drives.
4. At the top menu bar select Share → Export Using QuickTime → Save As: (Pick a Name) and select a destination (ex: Desktop) → SAVE.
5. This can take awhile: for example, a ten-minute movie can take approximately 45 minutes to export on a relatively new computer.